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Job Description
for an IFOAM World Board member

The main areas of responsibility of a World Board member are:

Contribute to WB decision making

1. Be able to prepare for and attend World Board meetings and dedicate about 20 days per year to the WB work (by experience about 45 - 60 working days in the case of Executive Board membership).
2. Prepare in advance for decision making and policy formation at board meetings and take responsibility for self-education on the major issues before the board meetings.
3. Be responsible for regular and timely communication like responding to emails and e-votes, etc.
4. Participate in the annual board development and planning retreat, which also includes a performance review procedure, usually held at the WB meeting in October each year.

Raise Funds

5. Commit time to developing financial resources for the organization. This includes supporting other fund development activities of the organization in a manner appropriate for board members.
6. There also exists one opportunity to engage in the Board of the Organic World Foundation (about 30 working days per year) in addition to engagement within the WB. The purpose of the foundation is to raise funds for an endowment fund in order to contribute significantly to IFOAM's budget.

Support IFOAM's advancement

7. In general, use personal and professional skills, relationships, and knowledge for the advancement of IFOAM.

8. Provide strategic input to the development of IFOAM 3-year programs, defining the goals and objectives for the federation.

9. Provide guidance to the Executive Director and Management in regard to position development and strategic positioning of the organization.

10. Provide leadership to board committees. Each board member is expected to serve as an active member of at least one committee. This requires at least two committee meetings per year plus additional time to complete committee tasks. The following committees are currently in existence: Norms Management Committee, Standards Committee, Criteria Committee. More may be created at the discretion of the WB.

Represent IFOAM

11. Represent IFOAM at international events around the world, including public speeches and contributions to conference and seminar programs. WB members are also encouraged to write articles for IFOAM and other relevant publications.